



Online Learner Contract

FIRST TIME STUDENTS ONLY

1. Complete the Bethany Lutheran College application form. Follow this link to complete the application: blc.edu/apply
2. Have an official copy of your high school transcript sent to Bethany Lutheran College.

ALL STUDENTS

3. Print out and complete the Online Learner Contract. A parent or guardian must sign the form.
4. Give the completed Online Learner Contract to your Academic Advisor or Guidance Counselor.

ACADEMIC ADVISOR/GUIDANCE COUNSELOR/DUAL CREDIT ADVISOR

5. Complete the Counselor Recommendation portion of the Online Learner Contract
6. Submit this form or secure scans of the form to the Director of Online Learning at Bethany Lutheran College:

By mail: 700 Luther Drive, Mankato MN 56001

Email: dualcredit@blc.edu

Fax: 507-344-7795

STUDENT INFORMATION

Student Name: _____

High School Graduation Year: _____

Courses Desired: _____

Term: (circle) **Fall** **Spring** **Summer**

School Year: _____

Bethany Lutheran College email (if returning student): _____

Secondary email: _____

Phone contact: _____

The online student learner must initial each the following statements:

_____ I understand that this is a dual credit college course with college level expectations

_____ I agree to meet deadlines, manage my time effectively, and follow the college course schedule with the understanding that it may be different than my high school schedule

_____ I recognize that the course grade I earn will be part of my permanent college transcript

_____ I understand that it is my responsibility to verify the transferability of the Bethany Lutheran College credits to whatever institution I plan to attend

_____ I understand that it is my responsibility to request transcripts and pay any fees associated with a transcript request

_____ I will follow the terms of the Bethany Lutheran College Online Student Handbook

_____ I will consistently display ethical and honest behavior and strive to maintain academic integrity

_____ I understand that if I violate the terms of the Bethany Lutheran College Online Student Handbook or Online Learner Contract I am subject to discipline by Bethany Lutheran College and the violations will be reported to my high school

_____ I understand that my enrollment in this course requires me to have regular access to reliable internet

Student Signature: _____ Date: _____

I understand that the student and/or the high school representative will be responsible for communicating directly with Bethany Lutheran College regarding any information related to the student's enrollment in the Dual Credit courses.

Parent/Guardian: _____ Date: _____

COUNSELOR RECOMMENDATION

Advisors or counselors-

Please complete this recommendation for the named applicant/student. This recommendation document must come directly from your email or mailing address-you should not return the completed document to the applicant/student.

On a scale of 1-5 (5 being outstanding) rate this student as a potential online student for Bethany Lutheran College Dual Credit Program.

Student takes initiative as an active learner.

1 2 3 4 5

Student diligently applies their best effort to his/her education.

1 2 3 4 5

Student takes personal responsibility for his/her learning and performance.

1 2 3 4 5

Students completes work in a timely manner

1 2 3 4 5

Student demonstrates excellent communication skills

1 2 3 4 5

Student's GPA: _____

General comments:
