Policy Approved: 2009-07-20 Last Revision: 2009-07-16

Data Modification Request Form

Today's Date:					est Number: ed by ITS Depar	
Required Change Date	:					
System:				(Jenzabar EX, Kror	nos, PowerFaids	s, JICS, LMS, etc.)
BLC User Requestor:		Print Name		-	Office	
BLC ITS Requestor:		Print Name			Title	
Explanation of problem	ı:					
Cause of problem:						
Type of change:			Undata			
Proposed solution: (att			-			
Table(s), # of records,	and other affect	ed database obj	jects: (index,	view, package, etc.)		
Testing activities prior t	to production im	plementation: _				
Data recovery method:	(table export, T	SM backup)				

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Verification plan after implemental	ion:	
a) By whom:	Print Name	Title/Office
b) Describe verification ste	eps:	
***********	***************	********************
Change Request Approval for P	roduction:	
ITS Reviewer (print name)	ITS Approver (print name)	User Approver (print name)
(signature)	(signature)	(signature)
Date	Date	Date
**************	************	*****************
DBA (print name)	DBA (signature)	Date Implemented