



BETHANY LUTHERAN COLLEGE
Class Add/Drop Form

Student Last Name, First Name (print)		Student ID		Date		Semester	
Advisor Signature:		Dropping a course? Compliance Officer signature if varsity sport participant:		Classification		Do you receive veteran's benefits?	
				FR__SO__JR__SR__ PSEO OTHER__		Yes No	
Notes: 1. Courses dropped within the first five class days will have the registration cancelled. 2. Courses dropped during the 2 nd -10 th week of classes will be given a grade of "W". 3. Courses dropped after the withdraw period ends will result in "WP" or "WF". Course professor must notify the Registrar's Office regarding grade to assign. 4. A change of course becomes effective ONLY when completely processed by the Registrar's Office. 5. <i>If you are a participant of Intercollegiate sports you MUST obtain the signature of the NCAA Compliance Officer anytime you are dropping a course.</i>							
Course Code (ex. ENGL110)	Sec.	Course Title	Credits	* Permission Requested (see list)	Instructor's Signature		
*AC = Auditing course / CF = Course full / ISR = Instructor's signature required / PNM = Pre-req not met / TC = Time conflict with another course / UDC = FR/SO requesting Upper Division course							
Add							
Add							
Add							
Drop							
Drop							

Registrar's Office • Old Main Room 232 or 229 • registrar@blc.edu • 507-344-7310 or 507-344-7309

Form Revised 10/10/2024
Form Reviewed 10/10/2024



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